

# IMPORTANT SIGNATURE REQUIREMENTS

Should you wish for another person to sign on your behalf, please consider the below statement and sign it prior to your designated "Representative" attending our office to prepare your return.

**Your "Representative" can be anyone but most likely would be your next of kin, spouse or parent (as your accountants we cannot sign for you).**

Unfortunately, this is not a matter in which we can exercise discretion - without the attached authority, we are unable to lodge your documents with any signature other than your own.

I, \_\_\_\_\_ give my express authority for

\_\_\_\_\_ (Spouse/Partner/Parent/Child/Other\_\_\_\_\_)

to act on my behalf in the preparation and completion of all tax forms,

**for the financial year(s) 20\_\_\_\_\_**

and verify that all pertinent information regarding my income and expenses for the period concerned has been supplied in order to ensure that this return will be an accurate representation for that year.

I authorise Byford Accountants to rely on the information supplied by the above "Representative" in the preparation of my tax forms and to lodge this document(s) with the Australian Taxation Office.

\_\_\_\_\_  
Taxpayer's Signature (You)

\_\_\_\_\_  
Representative's Signature  
(Spouse, Partner, Parent, Child, Other)

Date:        /        /