

RENTAL PROPERTIES: Please provide the real estate agent's Rental Property Annual Statement.

Address: _____

What dates was the property available to rent from: ___ / ___ / ___ to: ___ / ___ / ___ or for the full year.

1. Income:

Rent: \$ _____ Insurance Claim: \$ _____
Water Reimbursed: \$ _____ Other Income: \$ _____

Rental Property Expenses:

Advertising for Tenants: \$ _____	Property Agent Fees: \$ _____
Body Corporate Levies: \$ _____	Cleaning: \$ _____
Gardening/Lawn Mowing: \$ _____	Council Rates: \$ _____
Insurance: Building & Contents: \$ _____	Pest Control: \$ _____
Insurance: Landlords: \$ _____	Land Tax: \$ _____
Water Rates: \$ _____	Electricity/Gas: \$ _____
Water Consumption: \$ _____	Printing & Stationery: \$ _____
Interest (please provide statements): \$ _____	Bank Fees: \$ _____

Repairs, Maintenance & New Assets

Date: ___ / ___ / ___	\$ _____	Description: _____
Date: ___ / ___ / ___	\$ _____	Description: _____
Date: ___ / ___ / ___	\$ _____	Description: _____
Date: ___ / ___ / ___	\$ _____	Description: _____
Date: ___ / ___ / ___	\$ _____	Description: _____

2. Have you refinanced your investment loan? Yes / No

If yes: Please provide the final statement of the old loan & the first statement of the new loan.

3. New Rental Property: If this is the first year you have owned or rented your property please provide:

- a. A copy of your "Final Settlement" purchase statement & "Offer & Acceptance".
- b. Initial loan statement.
- c. The depreciation report.
- d. Is the property jointly owned? Yes / No If yes, what _____% is yours?
- e. Is 100% of this loan for this property? Yes / No If no, what _____% is private?

Mortgage Lenders Insurance: \$ _____ Borrowing Expenses: \$ _____
Pest Control Check: \$ _____ Depreciation Report: \$ _____

WARNING: Please note that all claims need to have evidence kept for 5 years from lodgement date in order to avoid any audit complications. The information & figures that you have provided to us on this form are being accepted as you have sufficient evidence to substantiate the claim. If you are unsure if you can claim an expense, please contact us.