

RENTAL PROPERTIES: Please provide the real estate Rental Property Annual Statement.

Address: _____

What dates was the property available to rent from: / / to: / / or for the full year

1. Income:

Rent: \$ _____ Insurance Claim: \$ _____
Water Reimbursed: \$ _____ Other Income: \$ _____

Rental Property Expenses:

Advertising for Tenants: \$ _____ Cleaning: \$ _____
Body Corporate Levies: \$ _____ Council Rates: \$ _____
Property Agent Fees: \$ _____ Pest Control: \$ _____
Gardening/Lawn mowing: \$ _____ Land Tax: \$ _____
Insurance: Building & Contents: \$ _____ Electricity/Gas: \$ _____
Insurance: Landlords: \$ _____ Printing & Stationery: \$ _____
Water Rates & Consumption: \$ _____ Bank Fees: \$ _____
Interest (please provide statements): \$ _____

Repairs, Maintenance & New Assets

Date: / / \$ _____ Description: _____
Date: / / \$ _____ Description: _____
Date: / / \$ _____ Description: _____
Date: / / \$ _____ Description: _____
Date: / / \$ _____ Description: _____

2. Have you refinanced your loan? Yes / No

If yes: Please provide the final statement of the old loan and the first statement of the new loan.

3. New Rental Property: If this is the first year you have owned or rented your property please provide:

- a. A copy of your "Final Settlement" purchase statement & "Offer & Acceptance"
- b. Initial loan statement
- c. The depreciation report
- d. Is the property jointly owned? Yes / No If yes what _____% is yours.
- e. Is 100% of this loan for this property? Yes / No If no what _____% is private.

Mortgage Lenders Insurance: \$ _____ Borrowing Expenses: \$ _____
Pest Control Check: \$ _____ Depreciation Report: \$ _____

WARNING: Please note that all claims need to have evidence kept for 5 years from lodgement date in order to avoid any audit complications. The information & figures that you have provided to us on this form are being accepted as you have sufficient evidence to substantiate the claim. If you are unsure if you can claim an expense, please contact us.